

# Take Five Dance Academy

presents

## *“Imagine”*

Thank you for downloading the recital packet. This packet contains everything you need to know about our annual dance production.

**There are 9 Pages to this packet including this page.**

**Please make sure all pages are printed.**

If you have any questions, please give us a call at **(623) 932-1342.**

### **Contents:**

Performance Dates and Location

The Performance Schedule (According to Class, Day and Time)

Dress Rehearsal Dates and Location

Costumes & Measuring

Costume Price List

Permission Slip & Costume Payments

Class & Individual Pictures

Recital Parent Meeting Week

DVDS

Production T-Shirts

Production Program Books & Business Advertising

Dad's Dance

Classroom Viewing

Ticket Purchasing Policy

Purchases at Agua Fria High School

Mark Your Calendars

# Take Five Dance Academy

presents

## *“Imagine”*

Preparations are underway for Take Five Dance Academy’s 19th annual dance production. Teachers and staff members are hard at work preparing for a FABULOUS, ORGANIZED and ENTERTAINING production.

Our 4 performances are scheduled for:

<b>Friday</b>	<b>June 18, 2010</b>	<b>@ 7:00pm</b>
<b>Saturday</b>	<b>June 19, 2010</b>	<b>@ 2:00pm (Matinee) and 7:00pm</b>
<b>Sunday</b>	<b>June 20, 2010</b>	<b>@ 2:00pm (Matinee)</b>

Dress rehearsal is scheduled for:

<b>Wednesday</b>	<b>June 16, 2010</b>	<b>Times to be announced-Pre-Company, Company levels only</b>
<b>Thursday</b>	<b>June 17, 2010</b>	<b>Times to be announced</b>

### **Dress Rehearsals and our 4 performances will be held at:**

**Agua Fria High School Theatre**

530 E. Riley Drive

Avondale

*Dysart Road, 1 mile south of Van Buren*

### **Changing Classes**

Enclosed is a list as to which performance(s) your dancer(s) will be in. Each year we do our best to schedule as many siblings in a family to perform in the same show. **\*\*IMPORTANT\*\*** If you need to make any changes to your families’ current class times in order to accommodate performance schedules, please do so before the costume money deadline. Please note that many of our classes are full and have closed. Limited classes may be available. **Dancers will not be able to change classes once costumes have been ordered.**

### **Costumes**

Enclosed you will find our costume price list. The price indicated is for the costume only. Parents are responsible for the purchase of tights and shoes. A list of our performance tights and shoes will be available in November.

To assist you, Dee’s Dancewear will have a list of the proper brands, colors and styles of tights and shoes needed for each of our routines. In addition, Take Five Dance, in conjunction with Dee’s Dancewear, will also be selling the necessary tights and shoes needed for our costumes. However, limited sizes and quantities will be in stock at the studio. Please allow 5-7 days to have necessary items transferred from Dee’s Dancewear to Take Five Dance. Plan accordingly. If items are needed ASAP, you may have to go to Dee’s directly. A book with all of our costume pictures will be available at the office for viewing **towards the end of October.**

### **Costume Measuring**

During the month of October, teachers will be measuring students for their costumes. Their bust, waist, hips and girth are measured and extra room will be allocated for each child’s growth. Please make sure you fill out your child’s approximate clothing/leotard size for June 2010 on your recital permission slip. It is very helpful for the proper ordering of costumes. **If you have any questions, a sample sizing chart is available at the office or on the recital bulletin board.**

## **Permission Slips and Costume Payments**

Enclosed is our annual production permission slip. Please sign and return with your costume payment.

**The deadline for both is Saturday November 7, 2009.**

For your convenience, the studio will be open Saturday, November 7th from 9:00am to 1:00pm to receive costume payments and to measure dancers who might have missed being measured during their class time. Permission slips along with the payment can be mailed but **must be received by the November 7th deadline.** Costumes are payable with cash or debit/credit cards. **Checks will not be accepted.**

**PLEASE NOTE: There are NO REFUNDS for costumes once they have been ordered and purchased from the costume companies.**

## **Late Costume Payments**

Costume ordering will start and finish during the week of November 9-14. We may not be able to collect any late costume payments. However, if an order has not been placed for your costume, we will accept your late costume payment **with an added \$20 late charge, per costume.** This policy will be strictly enforced. Please do not take any chances. It is imperative that everyone meets our deadline in order to ensure adequate time for costumes to be made, shipped, sorted, labeled and handed out in time for class pictures.

## **Class and Individual Pictures**

“B and R Photography” will be at our studio **Wednesday through Sunday, March 3-7** to photograph class and individual pictures. These pictures will be used in our full color recital program book. Pictures will be available for purchase online through B and R’s website. Detailed information regarding costs and scheduling will be handed out in January. Because our teachers and office staff are required to assist at the class pictures, we will not be altering our March tuition. Teachers encourage all dancers to use our “make up” policy to account for any classes missed due to our class picture schedule.

## **Recital Parent Meeting Week**

Each year we designate a week before the recital to conduct parent meetings **during your dancer’s class time.** Please make sure dancers attend the meetings. Some meetings will not last the full class time. All information, procedures and guidelines pertaining to dress rehearsal and the shows will be given. It is imperative that **at least one adult** from each family be at the meeting. Please note that there will be no altered tuition in May.

**The MANDATORY Parent Meeting Week will be  
Friday, May 21 through Thursday May 27.**

**“Company” Parent Meeting (All Levels) will be  
Tuesday, May 25<sup>th</sup> @ 8:00pm**

**(There will not be parent meetings for each Company level class.)**

## **Production DVDS**

A professional media company will be filming our shows. DVDS will be available for purchase. The approximate price is \$40 to \$45. **Absolutely no individual video taping or flash photography will be allowed during the performances.** This policy will be strictly enforced. Video taping is allowed at dress rehearsals only.

## **Production T-Shirts**

Take Five Dance Academy’s 2010 Souvenir Recital T-shirts will be available for purchase in the Spring. Our “Imagine” T-shirts will be \$20 and available in youth and adult sizes.

## **Production Program Books**

Every adult attending our performances will receive a complimentary program book. Each color playbill includes our show line-up and class pictures of all of our routines. In addition, we offer ad space within this publication to showcase individual dancers and can also be used to promote businesses. Detailed information regarding program ads will be included in the picture packet in January.

## **Dads' Dance**

Each year we invite studio Dads (Grandpas and Uncles are welcome) to participate in their very own dance routine. Rehearsals take place mid May through June (once a week). The Dads' dance is one of the highlights of our performances and the routine will be in all 4 shows. Because of the choreography and staging, Dads' are required to participate in ALL 4 shows. Each performing Dad will receive a complimentary ticket to each show. Detailed info regarding this fun opportunity will be handed out in the Spring.

## **Classroom Viewing**

Starting in February we will be closing the mini blinds on all classroom doors and observing windows in order to start choreographing for the shows. We will open them for viewing during the last week of each month.

## **Ticket Purchasing**

Each year all of our shows SELL OUT. In an effort to ensure all core family members (dad, mom, siblings) get to see their dancer perform, your family will be allocated 4 tickets for their show of choice.

**These 4 tickets must be purchased during  
the Parent Meeting Week, May 21-27, 2010.**

If you do not purchase your 4 tickets during the Parent Meeting Week, as of Friday, May 28th, you relinquish your right to a guaranteed seat. All remaining, unsold tickets will become available for purchase. At that time, all families will be able to purchase an unlimited amount of tickets. Please remember that the shows sell out very quickly. If you want to be sure your "extended family" gets the opportunity to see their favorite dancer perform, be prepared to purchase all additional tickets starting May 28th.

Adult tickets are \$15 and children 12 and under (that use a seat) are \$9. All proceeds from ticket sales will go towards the cost of renting the theater and dressing rooms, paying the high school staff, maintenance, security, TFDA teachers and office staff, the rental of backdrops and sets, the publication of the program book and any other recital expenses that we incur. Parents that volunteer as class moms, backstage help, audience coordinators or in any other capacity do not need to purchase a ticket.

Each year we do our best to schedule as many siblings in a family to perform in the same show. For those families that may have siblings performing in 2 different shows, we will allocate 4 tickets per show for your family. These tickets must be purchased during the Parent Meeting Week, May 21-27.

If you know you will be out of town during Parent Meeting Week, please ask another family member, neighbor or dance parent to purchase your 4 tickets.

**Take Five Dance Academy is not responsible for lost or stolen tickets, or tickets not purchased during the Parent Meeting Week and will not be held responsible for selling unsold tickets.**

## **Purchases at Agua Fria High School**

Items, such as tickets, merchandise and refreshments, sold by TFDA at AFHS during dress rehearsals and the performances may only be purchased with cash. We will not have use of our debit/credit card equipment.

## **MARK YOUR CALENDARS**

November 7	Costume money and permission slips due
<b>November 25-29</b>	<b>Studio closed-Thanksgiving Break</b>
<b>Dec. 20-Jan. 3</b>	<b>Studio closed-Winter Break</b>
January 4	Classes resume on Monday
March 3-7	Class and Individual Pictures
March/April	Take Five Dance <b><u>will not be closed</u></b> for a Spring Break
April 11	4 <sup>th</sup> Annual Family Appreciation Day
April 26-May 1	“Bring a friend to dance” Week
May 8	Pre-Registration for the 2010-2011 dance season
May 21-27	Recital Parent Meetings during class times, <u>Performance Tickets on sale</u>
<b>May 31</b>	<b>Studio Closed - Memorial Day</b>
June 16, 17	Dress Rehearsals at Agua Fria High School
June 18-20	Production 2010 at Agua Fria High School
<b>June 21-July 4</b>	<b>Studio Closed for two weeks-Summer Break</b>
July 5	New Dance Schedule Begins

# 2010 Costume Price List

## Costume Payments due Saturday, November 7, 2009

Our costume picture book will be available to view at the end of October. A list of the appropriate tights and shoes needed for each costume will be available in November.

“TFDA Performance Company” specialty competition routines will be **billed** at a later time.

The below costume prices are for our **FEMALE** dancers.

**BOYS** must submit a permission slip by the November 7th deadline but will be **billed** for their costumes at a later time.

**Creative Dance (3 year olds)** .....\$68

**Intro to Dance (4 year olds)** .....\$68

**Dance Basics (5 year olds)** .....\$68

**Primary Dance (6 year olds)** .....\$68

- Ballet
- Tap
- Jazz

**Acro 1 and 2 (5-6 year olds)** .....\$68

**Hip Hop 1 (5-6 year olds)** .....\$68

**Ballet** .....\$85

- Elementary (7-9 year olds)
- Secondary (10-12/Teen)
- Pre-Company, All Company Levels

**Tap**.....\$80

- Elementary (7-9 year olds)
- Secondary (10-12/Teen)
- Pre-Company, All Company Levels

**Jazz** .....\$80

- Elementary (7-9 year olds)
- Secondary (10-12/Teen)
- Pre-Company, All Company Levels

**Acro**.....\$80

- Elementary (7-9 year olds)
- Secondary (10-12/Teen)
- Pre-Company
- Silver, Blue, White/Red

**Hip Hop**.....\$80

- Elementary (7-9 year olds)
- Secondary (10-12/Teen)
- Company Level 1-2/Jr. Element, CL 3-4/5<sup>th</sup> Element

**Modern**.....\$80

<b>Performance Schedule (pg. 1 of 2) Classes</b>	<b>Friday June 18 7:00 pm</b>	<b>Saturday June 19 2:00 pm</b>	<b>Saturday June 19 7:00 pm</b>	<b>Sunday June 20 2:00 pm</b>
Creative Dance (3yr.)--Tues. 4:00 w/ Nicole	X			
Creative Dance (3yr.)--Wed. 10:00 w/ Pam		X		
Creative Dance (3yr.)--Thurs. 5:00 w/ Danielle			X	
Creative Dance (3yr.)--Sat. 9:00 w/ Danielle				X
Creative Dance (3yr.)--Sat. 11:00 w/ Nicole	X			
Intro to Dance (4yr.)--Mon. 4:00 w/ Pam	X			
Intro to Dance (4yr.)--Tues. 6:00 w/ Nicole		X		
Intro to Dance (4yr.)--Wed. 11:00 w/ Pam			X	
Intro to Dance (4yr.)--Thurs. 4:00 w/ Danielle				X
Intro to Dance (4yr.)--Sat. 9:00 w/ Nicole			X	
Intro to Dance (4yr.)--Sat. 10:00 w/ Danielle		X		
Dance Basics (5yr.)--Mon. 5:00 w/ Pam	X			
Dance Basics (5yr.)--Tues. 5:00 w/ Nicole		X		
Dance Basics (5yr.)--Wed. 4:00 w/ Pam			X	
Dance Basics (5yr.)--Sat. 10:00 w/ Nicole				X
Dance Basics (5yr.)--Sat. 11:00 w/ Danielle				X
Acro 1 (5 and 6 yr.)--Mon. 6:00 w/ Pam	X			
Acro 1 (5 and 6 yr.)--Friday 4:00 w/ Nicole		X		
Acro 2 (5 and 6 yr.)--Wed. 6:00 w/ Pam			X	
Hip Hop 1 (5 and 6 yr.)--Tues. 6:00 w/ Mallorie			X	
Hip Hop 1 (5 and 6 yr.)--Thurs. 6:00 w/ Mallorie				X
Primary Ballet (6yr.)--Mon. 4:00 w/ Nicole	X			
Primary Tap (6yr.)--Tues. 5:00 w/ Pam		X		
Primary Tap (6yr.)--Fri. 6:00 w/ Danielle		X		
Primary Jazz (6yr.)--Mon. 5:00 w/ Nicole	X			
Elementary Ballet (7-9 yr.)--Mon. 6:00 w/ Nicole		X		X
Elementary Ballet (7-9 yr.)--Fri. 4:00 w/ Danielle	X		X	
Elementary Tap (7-9 yr.)--Wed. 5:00 w/ Stacy J		X		X
Elementary Tap (7-9 yr.)--Thurs. 5:00 w/ Stacy J	X		X	
Elementary Jazz (7-9 yr.)--Fri. 5:00 w/ Nicole	X		X	
Elementary Acro (7-9 yr.)--Mon. 7:00 w/ Pam		X		X
Elementary Acro (7-9 yr.)--Fri. 6:00 w/ Nicole	X		X	
Elementary Hip Hop (7-9 yr.)--Tues. 5:00 w/ Mallorie		X		X
Elementary Hip Hop (7-9 yr.)--Tues. 7:00 w/ Mallorie	X		X	
Elementary Hip Hop (7-9 yr.)--Wed. 6:00 w/ Mallorie		X		X
Elementary Hip Hop (7-9 yr.)--Thurs. 7:00 w/ Mallorie	X		X	
Elementary Hip Hop (7-9 yr.)--Sat. 10:00 w/ Jarrell		X		X
Boys' Hip Hop (7-11 yr.)--Sat. 11:00 w/ Jarrell	X	X	X	X

<b>Performance Schedule (pg. 2 of 2) Classes</b>	<b>Friday June 18 7:00 pm</b>	<b>Saturday June 19 2:00 pm</b>	<b>Saturday June 19 7:00 pm</b>	<b>Sunday June 20 2:00 pm</b>
Secondary Ballet (10-12/TeensB)--Mon. 6:30 w/ Meredith		X		X
Secondary Ballet (10-12/Teens)--Tues. 7:00 w/ Kelsey	X		X	
Secondary Ballet (10-12/Teens)--Thurs. 7:00 w/ Jean		X		X
Secondary Tap (10-12/Teens)--Wed. 8:00 w/ Stacy J		X		X
Secondary Jazz (10-12/TeensB)--Mon. 7:30 w/ Rhonda		X		X
Secondary Jazz (10-12/Teens)--Tues. 8:00 w/ Nicole	X		X	
Secondary Acro (10-12/Teens)--Thurs. 8:00 w/ Danielle		X		X
Secondary Hip Hop (10-12/Teens)--Tues. 8:00 w/ Mallorie	X		X	
Secondary Hip Hop (10-12/Teens)--Wed. 7:00 w/ Stacy J		X		X
Secondary Hip Hop (10-12/Teens)--Wed. 8:00 w/ Mallorie	X		X	
Secondary Hip Hop (10-12/Teens)--Thurs. 8:00 w/ Mallorie		X		X
Boys' Hip Hop (7-11 yr.)--Sat. 11:00 w/ Jarrell	X	X	X	X
Pre-Company Ballet--Thurs. 4:00 w/ Jean	X		X	
Pre-Company Tap--Wed. 4:00 w/ Stacy J		X		X
Pre-Company Jazz--Thurs. 5:00 w/ Rhonda	X		X	
Pre-Company Acro--Wed. 5:00 w/ Pam		X		X
Company Level 1, 2/7-9B Ballet--Thurs. 5:00 w/ Jean		X		X
Company Level 1, 2/7-9B Tap--Thurs 4:00 w/ Stacy J	X		X	
Company Level 1, 2/7-9B Jazz--Tues. 5:00 w/ Kelsey		X		X
Company Level 1, 2/7-9B Modern--Wed. 6:00 w/ Jean	X		X	
Company Level 1, 2/7-9B Hip Hop--Wed. 5:00 w/ Mallorie	X		X	
Company Level 3,4 Ballet--Wed. 7:00 w/ Jean	X		X	
Company Level 3,4 Tap--Wed. 6:00 w/ Stacy J		X		X
Company Level 3,4 Jazz--Mon. 6:00 w/ Rhonda	X		X	
Company Level 3,4 Modern--Wed. 5:00 w/ Jean		X		X
Company Level 3, 4, 5th E Hip Hop--Thurs. 8:00 w/ SJ	X	X	X	X
Company Level 4 Lyrical/Contemporary--Mon. 5:00 w/RS	X		X	
Acro Silver/Blue--Tues. 4:00 w/ Pam	X		X	
Acro White/Red--Tues. 7:00 w/ Maryanne		X		X
Specialty (6 yr.) w/ Pam	X	X	X	X
Dad's Dance	X	X	X	X
Jr. Element	X	X	X	X
5th Element	X	X	X	X

# Production 2010 Permission Slip

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

By signing, I acknowledge that I have read and will agree to follow the items described below on this permission slip. Also, I hereby give my permission for my child to perform in Take Five Dance Academy's Annual Dance Production.

**Recital Packet & Policies:** I have received the Recital Packet or have downloaded it from [www.TakeFiveDance.com](http://www.TakeFiveDance.com). I have read the packet thoroughly in its entirety and fully understand that I must abide by the Studio, Recital, and Ticket Purchasing Policies.

**Costume:** I will pay for all costuming required for the performance with the understanding that it will become my property upon completion of payment. I have received the list of class performances and understand that my dancer(s) will not be able to change classes once costumes are ordered.

**Tuition:** I understand that March, May and June tuition will not be altered due to TFDA teachers' involvement with class pictures, parent meetings, dress rehearsals and performances. I understand full June tuition, costumes, tickets, and any other balance on account must be paid before my child/children may participate in the dress rehearsal and the shows.

**Parent Meetings:** I am aware that an adult representing my child/children must attend the Parent Meetings in order to ensure an organized dress rehearsal and successful performances.

**Purchases/Payments:** I understand that all sales of costumes and tickets are final. There are no refunds. I also understand that costumes and DVDs must be picked up within 30 days of delivery. Take Five Dance Academy is not responsible for items not picked up by September 1, 2010.

**Accident or Injury:** I release Take Five Dance Academy and its staff from any responsibility for any accident or injury incurred during class, rehearsals or performances at Take Five dance Academy and/or Agua Fria High School.

**Method of Payment for Costumes:**

**NO CHECKS.** Only Cash / Debit or Credit (Visa/Mastercard)

I am paying in Cash.     I am using a different Debit/Credit card on file.

Please use the same card you have on file. **Initials** \_\_\_\_\_

*Note: For this option you must sign a receipt & be the card holder on the account.*

**BOYS** must submit a permission slip by the deadline but will be **billed** for their costumes at a later time.

Class _____	Day _____	Time _____	Teacher _____	\$ _____
Class _____	Day _____	Time _____	Teacher _____	\$ _____
Class _____	Day _____	Time _____	Teacher _____	\$ _____
Class _____	Day _____	Time _____	Teacher _____	\$ _____
Class _____	Day _____	Time _____	Teacher _____	\$ _____
Class _____	Day _____	Time _____	Teacher _____	\$ _____
<b>Total Due:</b>				<b>\$ _____</b>

To ensure proper sizing and ordering of costumes, please circle the **approximate leotard size your child will be wearing in June**. This will be used in case their measurements are on the border line of a size. **Your child's costume will not be ordered unless this section is completed. PLEASE CIRCLE ONLY ONE.**

**Child Size-**    4    6    8    10    12    14    16

**Adult Size-**    Small            Medium            Large            Extra Large

**OFFICE USE ONLY:**    INITIAL REC\_\_\_\_ DW\_\_\_\_ MEASUREMENTS \_\_\_\_\_